## Welcome, Volunteers!

W.H. Day Welcomes You!

## Thank You! Our volunteers help with...

Pizza and Hot Dog Days

Dance-a-thon

Field Trips & Scientists in the School

Inc-class support

**Library Revamping** 

School Events (Math & Well-Being Night, Story Time at WHD, Spirit Day, Movie Nights, Shave for the Brave)

Parking Lot Patrolling

Snack Program & Safe Arrival

## How can you assist our community?

#### **Classroom Support:**

- A) Reading Buddy
- B) Math Buddy
- C) Excursion Volunteer

#### **Parking Lot Patrollers**

#### **Fundraising**

- A) Pizza
- B) Hotdogs
- C) Poinsettias
- D) Fresh from the Farm
- E) Submarine Sandwiches

#### **School Events & Spirit:**

- A) Math & Well-Being Night
- B) Read-a-thon
- C) Movie Nights
- D) Storytime at WHD
- E) Spirit Day
- F) Jump Rope for Heart
- G) Shave for Brave (2020)

#### APM 7220 states that volunteers shall:

- -agree to submit a copy of CBC VSS within the last 6 months prior to beginning to volunteer;
- -file an annual offence declaration for up to 4 years to continue volunteering;
- -submit a new CBC VSS prior to the beginning of the 5th year;
- -be responsible to the principal and work under the supervision of teaching staff;
- -work cooperatively as part of a team to support and supplement school programs;
- -respect the confidentiality of the relationship to the school, ensuring that staff issues and student work and behaviour issues are held in confidence;
- -adhere to established board and school procedures;
- -communicate regularly with staff;
- -be prompt, dependable and regular in attendance and give advance notice to teachers when unable to attend.

#### Placement of Volunteers

- Area of greatest need for our school is to support our students with literacy- reading with students daily & mathematics.
- Sometimes, we can't accommodate all classroom requests.
- Teachers have the discretion of choosing to either or not have volunteers in their classrooms.

#### Health and Safety Procedures

- Safety is our first priority.
- If you have a safety/behaviour concern, please speak with the teacher.
- All individuals who work with students are bound by law to report abuse or harassment.
- Talk to teacher or administrators if you have any concerns.

#### Confidentiality

- Critical for volunteers
- Every child is entitled to privacy.
- What you learn or see as a volunteer must be kept confidential (assessments, behaviour etc.).
- Please do not share any details with the community.
- We can not have volunteers at the school who share private information.

#### Which Volunteer Are You?

- 1) New volunteer
- 2) Previously approved volunteer?

#### New Volunteer?

- Take letter to the South Simcoe Police (SSP) to initiate a Criminal Record Check and Vulnerable Sector Screening, if you haven't already done so.
- Please update your reference check from the SSP and deliver back to the school so that
  we can submit the documents to the board to ensure you are placed on the approved list
  of volunteers.
- When you are officially placed on the list, you can begin volunteering. You may contact
  your Volunteer Coordinator for School Events and Fundraising: Council Chair, Mr. Rob
  Good <a href="mailto:rob@promisechurch.ca">rob@promisechurch.ca</a>, or Liz Johnston <a href="mailto:liz.johnston@live.com">liz.johnston@live.com</a>, Voting Member
- Ms. Telesco for in-school support such as reading and math buddies (<u>ftelesco@scdsb.on.ca</u>)

#### Previously Approved Volunteer

- You must be on our approved list from the board
- Sign the Offence Declaration Form today and leave it with Ms. Telesco, Mrs. Senetchko,
   Mrs. Sylvester or Mrs. Varley, in the office.
- You may begin volunteering as soon as you are placed and you have undergone orientation (today's presentation)

## Scenarios...What is your next step?

**Scenario 1:** You are reading with a student just outside a classroom door. Your own child walks by on the way to the washroom and stops to tell you that he/she is being bullied by a classmate whose family you know well. On your way out of the school you see this child in the foyer. What do you do?

**Scenario 2:** You are playing a math game with a group of students. When one of the students loses her turn, she shouts a profanity and pushes the student next to her in frustration. What do you do?

## Scenarios...What is your next step?

**Scenario 3:** A staff member has shared with you a Safety Plan for Jake who is in the class that you are supporting, and you have seen it implemented on more than one occasion. On the weekend, one of your friends calls you to help her plan her son's birthday party and she says that her son wants to invite Jake, but that she's heard that he can be trouble. She's calling you for advice. What do you say/do?

Scenario 4: You are volunteering on a field trip with the Grade % classes, and two of the students that you are supervising begin to hold hands. You then notice them hugging near the back of the group. What do you say/do?

# Before you go.....Thank you for contributing to our school community. We tremendously appreciate our volunteers!

- If you're a new volunteer, please pick up the form to take to SSC in order to get your CBC-VSS.
- If you're an existing volunteer, please check the board approved list by speaking with office staff, to ensure you're approved and complete the Annual Offence Declaration form. Please complete and leave with a presenter today, or the office staff, your Volunteer Information Form.
- All volunteers, new and existing- please ensure that you have reviewed the requirements
  of volunteering in a SCDSB school, complete and leave with a presenter today, or the
  office staff, your Volunteer Information Form.